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## WINTER INTERSHIP OPPORTUNITY: INTERN, COACHING DEVELOPMENT

Ontario Basketball requires an enthusiastic, energetic person who loves the game of basketball and would like to assist in the growth of the sport at a provincial level. The successful candidate will be involved in various areas of coaching and officiating development, including administration of the National Coaching Certification Program (NCCP), coaching clinics, and developing coaching resources.

Reporting to the Senior Director, Basketball Operations, the successful candidate will enjoy working as part of a team, demonstrate a positive attitude, and possess a desire to work in an amateur sport environment. Only individuals with a strong commitment to Ontario Basketball's mission, vision, and values need apply.

### Responsibilities will include, but are not limited to:

- Assisting with coaching and officiating event administration.
- On-site event management for various coaching and officiating clinics across the province, which requires working some evenings and weekends.
- Communicating with coaches, officials, evaluators, and other stakeholders.
- Administrative duties such as data entry and database management.
- Performing other related tasks as assigned.

### Skills and Qualifications:

- Post-secondary education in sport management or related field.
- Event administration and management experience.
- An understanding of NCCP, Canadian Sport for Life, and the Long-Term Athlete Development model.
- Familiarity working with video cameras, iPads, and audio/visual equipment is an asset.
- Experience working with video editing software is an asset.
- Excellent verbal and written communication skills.
- Team player with the ability to work independently and take initiative.
- Strong organizational skills to handle multiple tasks and prioritize appropriately to meet critical deadlines in a fast-paced environment.
- Able to work flexible hours (including some evenings and weekends).

**Type of Position:** Internship

**Term:** January to April 2024

**Compensation:** Honorarium (\$1,000)

**Expected work environment:** Hybrid, ex: 2 days in office per week, 3 days remote work

**Application Process:** Interested applicants should email their resume and cover letter to [info@basketball.on.ca](mailto:info@basketball.on.ca) with the opportunity they're interested in within the subject line.

**Application Deadline: Wednesday, November 15, 2023 at 11:59PM EST.**

Ontario Basketball is an equal opportunity employer. Ontario Basketball is pleased to accommodate individual needs. If you require accommodation at any point throughout the recruitment or selection process, please email [info@basketball.on.ca](mailto:info@basketball.on.ca).

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

### About Ontario Basketball

Ontario Basketball is the sport governing body for basketball in the province of Ontario. Ontario Basketball was incorporated as a not-for-profit organization in 1977, but its history dates back to over 80 years ago. Ontario Basketball represents amateur basketball interests in the province and oversees basketball development through the provision of programs and services aimed at meeting the needs of the evolving provincial, national and global basketball landscape. For more information, visit [www.basketball.on.ca](http://www.basketball.on.ca).