



OBL RAMP Front-End Registration Manual

Section 1: Creating and Activating Your Account

**Ontario Basketball Association – Ontario Basketball
League**

2023-2024



I. Create an Account – Club Front-End

- After receiving the link to your club back-end registration site, login using the details provided to you by RAMP. Once logged in – on the home page you will see a link to your front end. Please follow that link. (Note: Instead of Ontario Basketball Programs - it should say your club name.)

Public Access ▲

Front End Registration Link


OntarioBasketballPrograms.rampregistrations.com

There's now a public page that lists all your available player registration packages that users can see without having to be logged in! The URL is this one below, you can link to it, or post it anywhere.

This also enables the full participant available packages list when a user logs into your registration system. You can optionally disable it by unchecking the checkbox below.

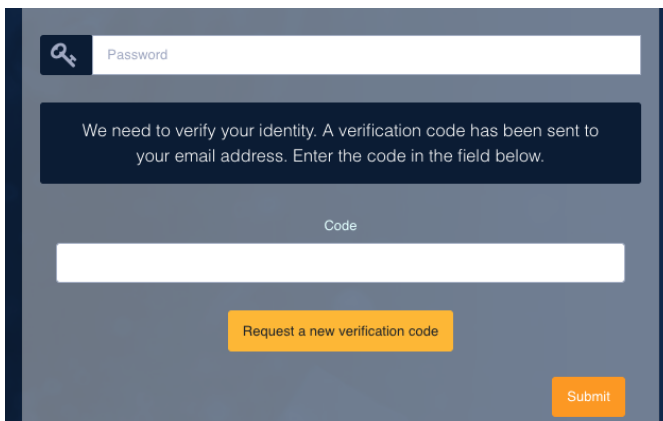
Enable Public Participant Package List

- Before registering your team, one person from your club must create an account using your own club front-end registration link. (Note: Instead of Ontario Basketball Programs – it should say your club name.a)
- Begin by selecting *Don't have an account? Create one Here.*



The screenshot shows the 'Ontario Basketball Programs' login page. At the top is an orange header with the text 'Ontario Basketball Programs'. Below this is a grey section titled 'Login'. On the right side of the 'Login' section is a 'Change Language' dropdown menu. There are two input fields: 'Email' and 'Password'. The 'Email' field has a pink error message 'Email is required' to its right. The 'Password' field has a pink error message 'Password is required' to its right. Below the input fields is an orange 'Login' button. At the bottom of the page, there are three links: 'Don't have an account? Create one Here.' (blue), 'Forgot your password? Reset it Here.' (orange), and 'Verify Account' (orange).

- After entering your information and creating your account – login. Most of the time – you will be asked to verify your email on the following page, so re-enter your password as well as the 6 digit code in your email.



The screenshot shows the email verification page. At the top is a 'Password' input field with a key icon. Below this is a dark grey box with white text: 'We need to verify your identity. A verification code has been sent to your email address. Enter the code in the field below.' Below this box is a 'Code' input field. At the bottom of the page, there are two buttons: 'Request a new verification code' (orange) and 'Submit' (orange).



→ Once you've logged in, you will arrive at the following page. Please select *Coach/Staff Registration*.

Ontario Basketball Programs

 **Participant**

[Register as a Participant >>](#)

 **Coach/Staff Registration**

[Register as a Coach or Staff Member >>](#)

 **Tournament Registration**

[Register for a Tournament >>](#)



→ Choose the 2023-2024 season, and add an account member along with all their details. (Note: Mandatory fields are marked in red.)

Choose a Season
2023-2024

Choose Account Member to Register as a Coach / Staff
Add an Account Member

Family Member Information

First Name	Middle Name	Last Name	Former Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Birthdate	Gender	Nickname	
1 DD YYYY	Male	<input type="text"/>	
Country	Province		
Canada	ON		
Address	City	Postal Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Cell Phone	Other Phone		
<input type="text"/>	<input type="text"/>		
Email	Secondary Email		
<input type="text"/>	<input type="text"/>		
NCCP #			
<input type="text"/>			

→ Next, choose a division and role.

U9 Boys

Choose a Role

- Choose
- Assistant Coach
- Head Coach
- Team Administrator
- Team Manager



→ After clicking submit, read and sign Canada Basketball's Privacy Policy.

Privacy Policy

By signing below, you acknowledge and accept Canada Basketball's Privacy Policy that is linked below:

[Canada Basketball's Privacy Policy](#)

Please Sign Here - Privacy Policy

Clear Signature

Please Sign Here

Clear Signature

I am the Age of Majority or am a Parent/Guardian to the Registrant and Agree to the Terms and Conditions Above

Back [Continue](#)

→ After signing, add emergency contact details.

Parent/Guardian/Emerg. Contact Details

Choose a Parent/Guardian/Emerg. Contact

Add New Family Member

First Name

Middle Name

Last Name

Former Last Name

Birthdate Birthdate is required

Gender

Address Address is required

City City is required

Country

Province

Postal Code Postal Code is required

Cell Phone Cell Phone is required

Other Phone

Email Email is required

Secondary Email

I want to add a 2nd Guardian/Parent/Emerg. Contact for this registration

→ Once your emergency contact has been submitted – please answer the following two questions.

Canada Basketball

Indigenous Descent Declaration

No Indigenous Descent

Status Indian

Non Status Indian

Métis

Inuit

On Reserve

Off Reserve

Not Declared

Are you a person of Visible Minority?

Yes

No

Back

→ Finally, confirm your details and click *Submit Registration*.

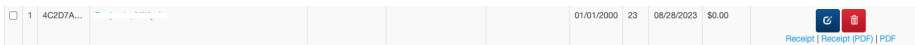
Back



Submit Registration

II. Activating Your Account – Club Back-End

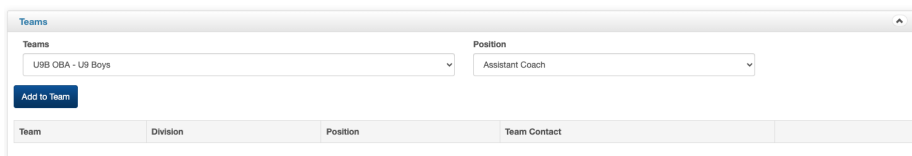
→ Before activating the account your club administrator will need to assign your profile. After logging into the clubs back-end – please use the left toolbar to select *Registrations* then *Staff*.

→ Once you see the staff member you created an account for – click the blue edit box.



1	4C2D7A...			01/01/2000	23	08/28/2023	\$0.00			Receipt Receipt (PDF) PDF
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→ Next, scroll down to Teams – and select a team, as well as a position. Once selected, click *Add to Team*.



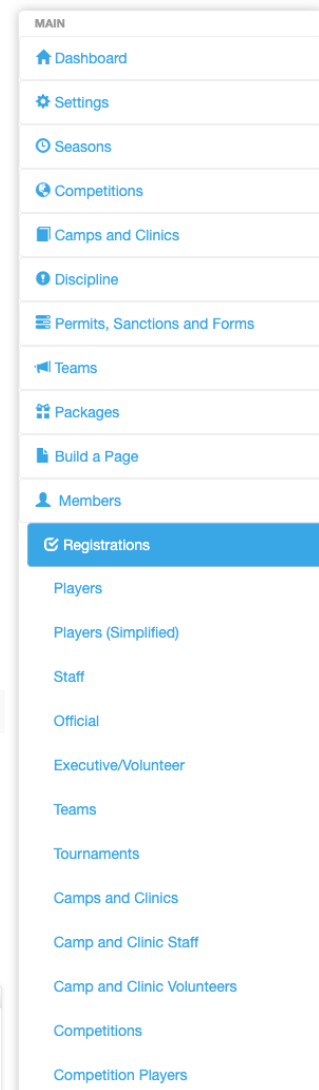
Teams

Teams: URB OBA - U9 Boys

Position: Assistant Coach

Add to Team

Team	Division	Position	Team Contact
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MAIN

- Dashboard
- Settings
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- Competitions
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- Permits, Sanctions and Forms
- Teams
- Packages
- Build a Page
- Members
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- Players
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- Staff
- Official
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- Teams
- Tournaments
- Camps and Clinics
- Camp and Clinic Staff
- Camp and Clinic Volunteers
- Competitions
- Competition Players

→ Now that a staff role has been assigned – you can now log into the Ontario Basketball Programs front-end using the following link.

Registration Link: <http://OntarioBasketballPrograms.rampregistrations.com>