

**2019 & 2020**  
**ONTARIO**  
**BASKETBALL**  
*Championships Host Bid Package*





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Dear Affiliated Member Club or Municipality,

Ontario Basketball (OBA) is currently accepting applications from potential hosts for the **2019 and 2020** Ontario Basketball Championships. Hosting this season-culminating event is an opportunity for interested member clubs and municipalities to connect with their community and be part of one of the largest basketball events in North America.

**Facts and Figures:**

- The 2017 provincial championships showcased approximately 1,220 teams.
- More than 18,500 athletes and coaches participate in the event annually.
- More than 500 basketball officials and site volunteers are involved each weekend.
- Tournaments take place over eight weekends from March until May.
- Participants and their families generally visit the host municipality for a minimum of two days each weekend.
- A previous study suggests the economic impact of the provincial championships is more than \$23 million.

Organizations have the opportunity to bid for a two-year term (2019 and 2020) and may apply for more than one tournament.

OBA will select hosts based on the quality of responses to this Host Bid Package, so please ensure all information and budgets submitted are as detailed and accurate as possible. This package includes guidelines that can be used to put together your organization's application to host one or more of the 2019 and 2020 Ontario Basketball Championships. It is important to provide as much information as possible to enable Ontario Basketball to properly analyze your proposal. A complete application is necessary regardless of if your organization has hosted in the past. Please contact our office if you have any questions or need clarification on items within the package.

A letter of intent to submit an application is required no later than **Monday, March 26, 2018** and all applications to host must be submitted electronically no later than **Monday, April 9, 2018**.

Following a review of all submissions, qualified applicants will be contacted prior to a public announcement.

Thank you for your interest in hosting the Ontario Basketball Championships and best of luck with your application submissions.

Sincerely,

Mike Barbin  
Director, Clubs & Competitions

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## I – INTRODUCTION

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### A) ABOUT ONTARIO BASKETBALL

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Recognized by the Ministry of Tourism, Culture and Sport, Ontario Basketball (OBA) is the provincial sport governing body for basketball in the province. A member of Canada Basketball, the national governing body for basketball, OBA is the largest provincial basketball organization in the country. The organization was incorporated in 1977, but its history dates back to over 80 years ago.

OBA is led by a Board of Directors, who set the strategic direction for the organization. Professional staff and volunteer committees carry out the day-to-day activities to advance OBA's mission and priorities and to support its 185 members clubs and nearly 20,000 athletes, coaches and administrators.

OBA oversees basketball development in the province through the provision of programs and services aimed at meeting the needs of the evolving provincial, national and global basketball landscape. OBA promotes basketball development in accordance with Long-Term Athlete Development (LTAD) and Canadian Sport for Life (CS4L) principles, and endeavours to support participants in all stages of development, from building physical literacy to developing high performance athletes to facilitating lifelong participation as athletes, coaches, officials and administrators.

For more information, please visit <https://basketball.on.ca>.

#### **Mission**

We provide leadership and structure to enable the sport of basketball to flourish in Ontario.

#### **Vision**

By living our values, Ontario Basketball aspires to be a world-class leader in the development and enrichment of the people in our sport.

#### **Values**

**Canadian Sport for Life (CS4L):** We are unwavering in our commitment to basketball development according to the principles of CS4L.

**Clarity of Purpose:** We are clear, committed and passionate about basketball development.

**Innovation:** We believe that creativity, diversity and flexibility are necessary to thrive in a complex environment.

**Relationships:** We value collaborative and open relationships between members, volunteers, partners and staff.

### B) DEFINITION OF ONTARIO BASKETBALL CHAMPIONSHIPS

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Ontario Basketball annually organizes a culminating event which is open to all registered member clubs. The teams entered into the Ontario Basketball Championships are made up of “rep” teams from Ontario Basketball's affiliated member clubs.

Based on feedback from participants and hosts at past events we are tweaking the event formula to ensure long-term stability and strategic growth as basketball continues to rise in popularity throughout the province. It is also an opportunity for a new branding initiative that will see the OBA Championships take on a new format whereby the first division competes in the Provincial Championship and the remaining divisions will compete in the traditional Ontario Cup Championship format.

For 2019 and 2020, the Provincial Championship will be considered the highest level of competition for the teams that participate in Ontario Basketball's championship events. What was once considered Division One in previous Ontario Cup Provincial Championships will now be considered the Provincial Championship. Ontario Basketball plans to distinguish the two championship events by having separate locations, hosts, branding and marketing. The strategy to re-brand "Division One" basketball is two-fold:

1. To reinforce the integrity of high level club basketball in Ontario.
2. To concentrate resources and efforts to showcase a high-quality provincial championship.

The Ontario Cup Championship format will remain the marquee event for the vast majority of teams participating under the Ontario Basketball governance structure.

OBA offers a competitive playing environment for a wide range of age categories, as outlined below.

Novice	U10	Midget	U15
Atom	U11	Major Midget	U16
Major Atom	U12	Juvenile	U17
Bantam	U13	Junior	U19
Major Bantam	U14		

Age groups are based on the participants' age, determined as of January 1 of the year of competition.

It is estimated that the Ontario Basketball Championships will see more than 1,250 teams compete around the province.

### C) OBJECTIVES OF OBA CHAMPIONSHIPS

The OBA Championships have the following objectives:

1. To provide opportunities for Ontario children and youth to participate in age-appropriate, organized basketball tournament play.
2. To provide training and development opportunities for athletes, coaches, officials, administrators and volunteers in order to increase the level of technical support available to local, regional and provincial level athletes.
3. To encourage and stimulate positive public awareness of the sport of basketball, Ontario Basketball and OBA Championships.
4. To help promote and develop the sport of basketball in Ontario, in Canada and internationally.
5. To assist in the growth of sport tourism throughout Ontario.
6. To provide regional and provincial evaluation opportunities for basketball officials.
7. To provide revenue-generating opportunities for local member clubs and community sports groups through a hosting subsidy as well as concession and advertisement sales.



## II – HOSTING

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### A) IMPORTANT NOTES FOR 2019 AND 2020 CHAMPIONSHIPS

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#### Provincial Championship Draw Format

An eight-team draw format will be used exclusively during the Provincial Championship weekends. For more details, refer to the draw format in the appendix.

#### Ontario Cup Championship Draw Formats

Eight-team draw formats will be used exclusively for all divisions with the exception of the lowest division when a full draw is not possible. For more details, refer to the draw format in the appendix.

#### Intent to Apply Deadline

All member clubs who intend to submit an application must submit a letter of intent that includes the following information about their bid:

- Championship event: Provincial Championship or Ontario Cup Championships
- Age group: U10, U11, U12, U13, U14, U15, U16, U17 or U19
- Gender: Boys or Girls
- Number of years: Two years

The deadline for a member club to declare their interest is **Monday, March 26, 2018** so Ontario Basketball can ensure that all age groups will have an application.

#### Table Officials Training Procedures

OBA has identified increased training and experience for the table officials as a priority and therefore all host applications must include details on table official training in advance of the OBA Championships. If requested by the host member club, OBA will provide a training session for table officials.

### B) APPLICATION PROCEDURE

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Hosts for the Ontario Basketball Championships will be announced publicly during the 2018 Ontario Cup Provincial Championships; successful member clubs will be notified in advance.

The OBA Championships will be awarded to member clubs in good standing with consideration of:

- Geographical balance.
- The overall quality of the formal application package.
- Venue requirements including capacity, quality and FIBA regulations.
- Financial implications for all parties involved in the event.
- Past hosting record.
- Local stakeholder collaboration (ex. Government officials, tourism groups, etc.).

OBA encourages new and repeat bid applicants. All application packages for the 2019 and 2020 Ontario Basketball Championships must be submitted to OBA no later than **Monday, April 9, 2018**.

## 2019 AND 2020 OBA CHAMPIONSHIP DATES

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<b>Provincial Championships</b>			
<b>2019</b>	<b>2020</b>	<b>Category</b>	<b>Total Teams</b>
March 22–24	March 20–22	U10 Girls and U10 Boys	8 + 8 = 16
March 29–31	March 27–29	U11 Girls and U11 Boys	8 + 8 = 16
April 5–7	April 3-5	U12 Girls and U12 Boys	8 + 8 = 16
April 12–14	April 17-19	U13 Girls and U13 Boys	8 + 8 = 16
April 26–28	April 24-26	U14 Girls and U14 Boys	8 + 8 = 16
May 3–5	May 1-3	U15 Girls and U16 Girls	8 + 8 = 16
May 10–12	May 8-10	U17 Girls and U19 Women	8 + 8 = 16
May 17–19	May 22-24	U15 Boys and U16 Boys	8 + 8 = 16
May 31–June 2	May 29-31	U17 Boys and U19 Men	8 + 8 = 16

<b>Ontario Cup Championships</b>			
<b>2019</b>	<b>2020</b>	<b>Category</b>	<b>Estimated Teams</b>
March 22–24	March 20-22	U10 Girls	24
		U10 Boys	72
March 29–31	March 27-29	U11 Girls	36
		U11 Boys	80
April 5–7	April 3-5	U12 Girls	54
		U12 Boys	104
April 12–14	April 17-19	U13 Girls	56
		U13 Boys	120
April 26–28	April 24-26	U14 Girls	80
		U14 Boys	136
May 3–5	May 1-3	U15 Girls	40
		U16 Girls	48
May 10–12	May 8-10	U17 Girls	16
		U19 Women	40
May 17–19	May 22-24	U15 Boys	80
		U16 Boys	80
May 31–June 2	May 29-31	U17 Boys	40
		U19 Men	32

All of the above Ontario Basketball Championships are open for bid applications.

Ontario Basketball encourages all affiliated member clubs to work on their application with their municipality or tourism group.

### C) HOW TO PLACE A BID

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#### **Gauging the Interest of the Host Organization**

It is essential to have the support of the local member club to host an Ontario Basketball Championship. They are an important source of volunteers and knowledge throughout the hosting process.

There are many benefits for a member club to host the Ontario Basketball Championships. It provides a fundraising opportunity through the host subsidy, which helps member clubs lower the financial commitment required for athletes and coaches. There are other fundraising opportunities through advertisements, local host sponsorships, concessions, etc.

### **Contacting the Local Tourism Board**

Sport tourism has grown tremendously over the past 10 years. Most tourism boards will have a dedicated person responsible for bringing major sport events to their region. The tourism representative can be a valuable resource in supporting a bid. They have a wealth of experience and can provide advice on how to compose the best bid and can help during the event execution. Meeting with the local tourism board should be a priority once the interest for bidding has been established.

### **Gyms, School Boards, Universities and Colleges**

Depending on the local school board and gym facilities, bookings may need to be done close to a year in advance. It is recommended to connect with the local school boards early in the bid process to put in requests for the necessary gym time. The availability of gyms may determine which age groups are applicable for bidding. The quality of facilities is a determining factor for the host selection committee. Local tourism groups generally have additional leverage and can assist with this process.

### **Accommodations**

Recognizing the impact a provincial-wide partner has on the overall financial potential for both host member clubs and provincial association, Ontario Basketball will manage all hotel bookings for the 2019 and 2020 OBA Championships through a partnership with [Sport-Travel](#).

### **Final Bid Application**

Please review the entire bid package to ensure all required information is included. If something cannot be included at the time the bid application is submitted, please indicate when it will be provided.

### **The application package MUST contain the following:**

- A letter indicating why the organization would be an optimal OBA Championships' host.
- Location of proposed competition(s).
- Overview of host member club (year established, number of members, etc.).
- Letter of endorsement by Club executive and Tourism Commission.
- List of proposed facilities and confirmation of technical requirements.
- Preliminary budget (cost of facilities, officials' fees, site supervisors, table officials, etc.).
- Region highlights and map (which shows potential game sites, hotels and major access roads).
- Local board of officials' agreement of rates and services.
- Full volunteer list with names of possible site supervisors, event managers, etc.
- Details (potential dates and times) for table officials' training. Ontario Basketball's Manager of Officiating Development will coordinate the appropriate training with each host club.

If no applications are received for any one category, OBA will determine the event site(s).

Ontario Basketball's Board of Directors has the authority to act in the best interests of the association, and upon recommendation of Ontario Basketball staff and the host selection committee, to move, change or cancel any Ontario Basketball Championship.



## D) TERMS AND CONDITIONS OF HOSTING

**Host Compensation:** \$25 per team (ex. U14 Major Bantam Boys, 112 teams; the host will receive \$2,800 to cover costs of minimum one site supervisor present at all times per gym being used)

**Table Officials (U10 Novice to U14 Major Bantam):** \$30 per game (ex. U13 Bantam Girls, 160 games; the host will receive \$4,800 to cover the two table officials required per game)

**Table Officials (U15 Midget to U19 Junior):** \$45 per game (ex. U19 Junior Men, 160 games; the host will receive \$7,200 to cover the three table officials required per game)

**Facilities:** OBA will cover all approved facility expenses. These costs must be clearly outlined in the host application budget. No transactions will be completed without an accompanying invoice.

**Game Officials:** Ontario Basketball will cover all officials' costs. The host is responsible for securing a letter of agreement from the local officials' board to confirm the availability of the officials and to secure a rate of pay. The letter of agreement must be included in the host application.

**Bonus Pool:** Host member clubs may receive additional funds as a bonus for providing an optimal tournament for OBA stakeholders. The total amount available will be communicated at a later date.

### Sample Game Officials Information

Sample Sizes of Tournaments			Approximate # of Officials Required Based on Double Game Assignments		
Division	# of Divisions	# of Teams	Friday	Saturday	Sunday
U11 Atom Boys	6	48	24	48	24
U13 Bantam Boys	10	80	40	80	40
U14 Major Bantam Boys	13	104	52	104	52

### Other Materials and Equipment

OBA will produce and cover the cost of all awards, results boards, basketballs, banners, scorebooks, other signage, etc. All additional signage to be on display at the gyms must be approved by OBA.

## III) GAME OPERATIONS

### A) TECHNICAL REQUIREMENTS

#### 1. Minimum Court Dimensions

U10 Novice to U14 Major Bantam	44' x 74' (Minimum)	50' x 84' (Maximum)
U15 Midget to U19 Junior	50' x 84' (Minimum)	50' x 94' (Maximum)

#### 2. Foul line

U10 Novice	13' (Measured from the centre of the rim)
U11 Atom to U19 Junior	15' (Standard)

### **3. End Walls**

Must be padded with minimum height of 8' and minimum width of 10 feet for padding.

### **4. Ceiling**

Minimum unobstructed ceiling height must be 20'.

### **5. Out of Bounds**

Minimum unobstructed out of bounds area is 3'.

### **6. Court Markings**

If these lines are not on the floor, the host must be prepared to "tape down" lines to meet specifications.

- Must include all markings outlined in the National Federation rules as a minimum with a preference for FIBA markings where possible.
- Four-lane spacing on both sides of the key.
- Three-point line (except U10 Novice).

### **7. Score Clocks**

All courts must have visible electronic score clocks. As a back-up, all courts must have access to a portable, electronic score clock. Flip-cards may be used as a last resort. All courts for U15–U19 championships must have visible electronic shot clocks. Ontario Basketball will provide shot clocks for locations that are in need. Host member clubs must communicate their shot clock needs no later than 60 days prior to the event.

### **8. Playing surfaces (in order of priority)**

1. Floating wood
2. Wood on concrete
3. Rubber/multi-purpose
4. Tile on concrete

### **9. Change Rooms**

Must have separate change rooms for teams in vicinity of gymnasium and separate change rooms for game officials.

### **10. Venue Time Requirements**

**Friday:** 4:00 p.m. to 11:00 p.m.

**Saturday:** 7:00 a.m. to 11:00 p.m.

**Sunday:** 8:00 a.m. to 5:00 p.m.

## **B) SITE SUPERVISOR**

The host must provide a minimum of one site supervisor per facility and no participating coach or athlete is permitted to act as a site supervisor or table official. In addition to mandatory training of the event, the site supervisor must be familiar with rules and regulations of the game (especially at the U10 to U12 levels), the entire facility, Ontario Basketball Fair Play Policy, closest hospital or emergency facility and OBA coach identification process.

## C) TABLE OFFICIALS

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The host organization must provide **trained** scorekeepers and timers for every game. The host should have backup scorekeepers and timers on stand-by. An adult must accompany a scorekeeper and timer if they are under the age of 16.

Table officials should have a clear understanding of their duties at the scorers' table. Ontario Basketball will provide a breakdown of the responsibilities. Each local host must have a table official training session prior to the start of the championships.

**Note:** It is highly recommended that all table officials participate in at least one sanctioned tournament prior to any Ontario Basketball championships.

Training table officials must occur prior to any Ontario Basketball Championships and not during the weekend itself. All hosts must provide details on how they plan to train their table officials in advance of the championships.

Ontario Basketball's Manager of Officiating Development will be available to assist with any table officiating questions or concerns.

## IV – SPONSORSHIP AND MARKETING

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### A) ECONOMIC IMPACT OF THE PROVINCIAL CHAMPIONSHIPS

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The Ontario Basketball Championships will generate a large amount of revenue for the host community. With a potential increase of up to 20 to 30 teams each year, the Ontario Basketball Championships is a large property that has a substantial economic impact on business in the local municipality and throughout the province.

During the 2013 season, Ontario Basketball conducted a Sport Tourism Economic Assessment Model (STEAM) economic impact study with the Canadian Sport Tourism Alliance (CSTA). The study found the total economic activity (industry output) generated by the Ontario Cup Provincial Championships for U16 boys staged in Ottawa was \$1.9 million in the province, with \$1.3 million occurring in Ottawa. This event is one of 18 age categories open in this bid cycle.

*The above figures were produced using the STEAM model created by the Canadian Sport Tourism Alliance as an aid to sport tourism. It takes into consideration the various factors involved in staging an event like an Ontario Cup Provincial Championships weekend. The STEAM model is conservative and the figures shown should be considered minimum economic impact numbers.*

### B) SPONSORSHIP

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Ontario Basketball has various corporate sponsors. In order to fulfill sponsorship requirements, OBA and the host organization must abide by all of Ontario Basketball's signed agreements.

OBA must approve all potential sponsors at least 30 days in advance of hosting the event.

Current Ontario Basketball sponsors and partners include:

- Nothers
- Sport-Travel
- Nike
- Nikon
- Spalding
- Olympia Sports Camp
- Ontario Ministry of Tourism, Culture and Sport

Ontario Basketball reserves the right to introduce additional corporate partnerships for Ontario Basketball and Ontario Basketball championships at any time.

### C) HOST REVENUE INITIATIVES AND LOCAL SPONSORSHIP OPPORTUNITIES

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**Tournament Program:** Ontario Basketball reserves the right to be the sole provider of the souvenir program. The program will be electronic and available on the Ontario Basketball website. All ads for the tournament program must be sent to Ontario Basketball for approval. Please contact the Manager of Marketing and Communications for any inquiries.

**Food Concessions:** It is strongly recommended that every local host sets up a concession stand at every facility throughout the weekend. Recommended items to sell include: water, fruit, coffee, sport drinks, and soft drinks. All concession sales go directly back to the local host. The local host is responsible for purchasing all materials, setting prices and obtaining volunteers to work the concessions.

## V – LOCAL MUNICIPALITY SUPPORT

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The host member club should have a meeting with the municipality, local school boards and basketball officials' board prior to preparing an application.

The bid should proceed in the following ways:

- Enlist the commitment of member club sponsors and volunteers for the planning, organization and site management of the event.
- Solicit the support of the local tourism board or sports council and request their participation in the planning and organization of the event.
- Contact the local schools for use of facilities and as a source of organizational and site volunteers.
- Contact the local economic development group and parks and recreation department as the first avenue of financial support.
- If that is not successful, contact the local ward councilor and clerk's office to request the opportunity to have a presentation at a council meeting.
- Notify the local media about the event and efforts within the community.

## VI – ONTARIO BASKETBALL INITIATIVES

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### A) EVENT HOST HEADQUARTERS

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All hosts must secure a headquarters for Ontario Basketball staff for the duration of the weekend, ideally on site at a competition facility (ex. RIM Park, Brock University) close to the gyms. Being on site at a facility allows Ontario Basketball staff to view more games and meet more parents, spectators, athletes and coaches.

Additionally, the headquarters must have the following:

- Internet connection
- Enough space to store merchandise
- An area where results boards can be posted

### B) COMMUNITY INVOLVEMENT

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In collaboration with Ontario Basketball staff, the host is responsible for creating a community festival around the championships. Some of the potential events Ontario Basketball could host alongside the championships include: Mega Hoops clinics, coaches clinics, 3-on-3 tournaments and skills competitions. There is also the opportunity for the host member club to showcase any additional programs they run.

The bid application should explain how the host will assist OBA in engaging members in the community to participate in these events (ex. volunteer recruitment, securing additional gyms, promotion, etc.).

### C) ADDITIONAL CENTRALIZED GYM

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In addition to the gyms required to support the number of championship participants, a minimum of one additional gym must be provided by the host. This gym will be used to host events, increase community involvement and feature other Ontario Basketball programs as well as any featured programs the host member club may execute.

This additional gym is also in place as an emergency facility. If needed, games will be played on this court, therefore the technical requirements must be met.

Possible gym usages include Mega Hoops clinic, skills competition, coaching clinic, 3-on-3 tournament, OBA high performance development programs (ex. Team Ontario, Centre for Performance, etc.).

### D) LOCAL MEDIA INVOLVEMENT

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The host organization will work closely with OBA to create awareness and provide event information to local media. The host will ensure there is coverage throughout and featured highlights of the event. Working with local media will help raise the profile of OBA, the event and host organization.

The bid should detail a strategy for local media and include which media channels will be targeted to be engaged in the event. The inclusion of important media contacts is recommended.

Please contact OBA for any assistance with media relations. All media relations activities for the championships should be fulfilled in collaboration with Ontario Basketball's Communications team.

Examples of local media coverage includes:

- Television: Local news station to cover the event, broadcast games and show highlights.
- Newspapers and sport magazines: Run stories on teams, athletes and results of the event.
- Radio: For feature interviews of athletes, coaches, volunteers and event information broadcast for potential spectators.
- Social Media: Encourage participants and spectators to share their positive experiences at the OBA Championships on social media through OBA and local host accounts.

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## E) PROMOTIONAL EVENT PLAN

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The host will be responsible for building awareness about the event within the community by creating a promotional plan that details how basketball and non-basketball members will be reached.

The bid should include a promotional plan, and include:

- Signage in the community leading up to and during the event
- Digital promotions (ex. member club website, local community websites, social media)
- Local media coverage (ex. local newspapers, press releases)
- Potential local sponsors (ex. restaurants, stores, gyms)

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## F) PARTICIPANT PACKAGE CONTENT

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Ontario Basketball provides a package with promotional coupons to each participant when they sign in. Some hosts have obtained additional items to include in participant packages.

Host organizations should look to obtain the following items:

- Local restaurant coupons or discounts
- Shopping advertisements
- Tourist attraction materials
- Maps of the community and region
- Bags provided from a sponsor

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## G) FIRST AID, ATHLETIC THERAPISTS, MEDICAL SERVICES

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In an effort to provide more medical assistance to participating athletes, there are several medical-related provisions that must be included in the bid.

### **First Aid**

First aid supplies, including ice, should be available at all gyms. Although all teams should bring their own first aid kits, not every team may have one available. First aid supplies should always be available when necessary.

### **Athletic Therapists**

There are several post-secondary programs that are involved with the treatment of athletic injuries. These programs often require their students to get practical experience at sporting events.



### **Medical Services**

St. John Ambulance can provide essential medical services if they are needed on the weekend. Working with them will ensure a medical first responder is available to treat any major injuries and transport anyone to the local hospital if necessary. In the event of a serious injury, they can provide services that could lessen the chances of further damage and, by being on site, provide a quicker response time than the paramedics.

There are several branches of St. John Ambulance across the province. Please connect with the local group prior to the final bid submission. A list of branches is available at [www.sja.ca/on](http://www.sja.ca/on) and the Ontario office can be reached at 1-800-268-7581.

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## **H) OTHER INITIATIVES**

OBA encourages every local host to try to differentiate the championships from other tournaments and leave a lasting impression with the participants. Some potential ways of doing so include:

- Provide non-profanity warm-up music before every game.
- Introduce starting line-ups for every game on Friday and Sunday.
- Obtain additional meshes and permission from the schools to allow the gold medal winning team at every division to cut down the mesh upon completion of the tournament. (Please ensure a proper ladder and spotter is present.)
- Host a coaches' social at a local restaurant during the weekend. Restaurants may provide free food in exchange for coaches purchasing beverages and a tournament program advertisement.

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## **VII – SHARING BEST HOSTING PRACTICES**

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### **Working with the Schools**

Local schools can be an excellent source of volunteers and can assist in obtaining the permits for the gyms on the weekend. Teachers who are involved with their high school sports teams can use the opportunity to raise money for their programs through concessions and table official and host fees. In some regions, teachers are able to block book their time and get lower rates.

### **Member Club Involvement**

Involving the member club in hosting the championships is essential. Taking it one step further, the best hosts assign the operations of a gym to one team within the member club. A commitment from one team within a member club will provide access to at least 10 athletes for table officiating, coaches to act as site supervisors, and parents to help out with concessions, facility set up and clean up, etc.

### **Partnering with Local Clubs for a Joint Bid**

There are over 170 member clubs affiliated with OBA. If two or more member clubs work together on a bid, they will likely increase the number of volunteers and the quality of facilities available. Overall, collaborating on an application allows more people to be involved in the hosting of a championship.

### **Working with Tourism Board and Local Sponsors**

Tourism boards have event expertise and can support from the bid process through to hosting the event. Tourism boards along with local sponsors can help provide materials for participant packages and provide donations to event volunteers as well as improve the overall experience for everyone attending the Ontario Basketball Championship.

**Securing a Back-Up Facility for Emergencies**

As the event nears, there can be problems with a facility that may prevent its use for competition. Some of the problems we have seen in the past are broken lights, broken rims, problems with the wall divider, problems with the gym floor, construction on the facility and several other potential problems that we have fortunately not experienced. A back-up facility will ensure that, regardless of the problem, all of the games will get played.

**Getting the Community Involved**

The best Ontario Basketball Championships' experience occurs when host organizations go above and beyond the execution of the actual tournament itself. Being able to include other Ontario Basketball, member club and community events will help raise the status of the championships to more than just a basketball tournament. Please review the community involvement section of the bid package.

**First Aid, Athletic Therapy and Medical Services**

All teams should bring their own first aid kit to all of their games, including the championships. Often this does not happen and participating athletes are at risk. Having a first aid kit and ice available at all facilities is a start to assisting injured athletes. Hosts are also expected to reach out to athletic therapy programs to gather volunteers and use St. John Ambulance first responder services. For more information, please review the medical services section of the bid package.

**Scheduling Table Officials**

Table officials have an important responsibility as any errors could have a significant impact on a game. The best hosts have several potential table officials available to them all weekend and consistently switch who is at the table to ensure all scorekeepers are fresh and attentive to the game. The host should schedule their best table officials for the most important games.

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## VIII – FREQUENTLY ASKED QUESTIONS

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**Are all age groups open for bidding?**

Yes. Ontario Basketball suggests that bids target multiple age groups. Should the first choice not be available, other age groups can be considered.

**What costs does Ontario Basketball cover?**

Ontario Basketball pays all gym and officials' fees for the tournament. The host receives a subsidy at the conclusion of the tournament. It is the hosts' decision how that subsidy is used.

**What should a facility have?**

It is important that all facilities have a wood floor. There should also be spacing along the sidelines so there are no obstacles such as walls, team benches or spectator seating. The acceptable gym size is dependent on the age group. All gyms should have a scoreboard. If a scoreboard is unavailable, the host must provide a table top score clock.

**Where can I find volunteers outside my own organization?**

Many volunteers can be found through high school leadership programs, local colleges and universities, other OBA member clubs and additional volunteer associations.

**How can I provide training and experience for my table officials before the championships?**

Once table officials have been identified, they can gain experience by scorekeeping sanctioned tournaments or OBL games. Experienced table officials are an integral part of a successful event.

**Who works with the local officials' board?**

The host organization is responsible for making the initial contact with the local officials' board and obtaining a letter that confirms the board will be able to provide the necessary officials for the weekend(s) in the application. OBA will communicate with the officials' board prior to the event when the final schedules have been finalized and will pay the officials' board at the conclusion of the event.

**When will I know how many teams will be attending the championship I am hosting?**

Registration deadlines are confirmed and posted prior to every OBA season (i.e. September). Final team participation numbers will be communicated to the host shortly after each registration deadline.

**How do we receive the host subsidy?**

Host organizations must submit an invoice to Ontario Basketball to request payment for the host subsidy as well as any gym permits that may have been paid by the member club in advance.

**How should I submit my final bid?**

Final bids should be submitted electronically to Mike Barbin, Director, Clubs & Competitions at [mbarbin@basketball.on.ca](mailto:mbarbin@basketball.on.ca).

## APPENDIX A – SAMPLE EIGHT-TEAM DRAW



POOL A	POOL B
1 –	2 –
4 –	3 –
5 –	6 –
8 –	7 –

Friday	Gym #1
4:30 P.M.	A 1 vs. 5
6:00 P.M.	A 4 vs. 8
7:30 P.M.	B 2 vs. 6
9:00 P.M.	B 3 vs. 7

Saturday	Gym #1
9:00 A.M.	A 1 vs. 8
10:30 A.M.	A 4 vs. 5
12:00 P.M.	B 2 vs. 7
1:30 P.M.	B 3 vs. 6
3:00 P.M.	A 1 vs. 4
4:30 P.M.	A 5 vs. 8
6:00 P.M.	B 2 vs. 3
7:30 P.M.	B 6 vs. 7

Sunday	Gym #1	
9:00 A.M.	4 <sup>th</sup> Team Pool A vs. 4 <sup>th</sup> Team Pool B	4 <sup>th</sup> Place Game
10:30 A.M.	3 <sup>rd</sup> Team Pool A vs. 3 <sup>rd</sup> Team Pool B	3 <sup>rd</sup> Place Game
12:00 P.M.	2 <sup>nd</sup> Team Pool A vs. 2 <sup>nd</sup> Team Pool B	Bronze Medal Game
1:30 P.M.	1 <sup>st</sup> Team Pool A vs. 1 <sup>st</sup> Team Pool B	Gold Medal Game

- a. Each team will receive a guaranteed four games.
- b. In the event of a tie within pool play, the Ontario Basketball Tie Break Format (in the Rules and Regulations Manual) will be used.
- c. The team that appears on the left-hand side of the tournament draw shall be the home team.

## APPENDIX B – SAMPLE EIGHT-TEAM DRAW WITH SEMIFINALS



POOL A	POOL B
1 –	2 –
4 –	3 –
5 –	6 –
8 –	7 –

Friday	Gym 1
4:30 P.M.	A 1 vs. 5
6:00 P.M.	A 4 vs. 8
7:30 P.M.	B 2 vs. 6
9:00 P.M.	B 3 vs. 7

Saturday	Gym 1
9:00 A.M.	A 1 vs. 8
10:30 A.M.	A 4 vs. 5
12:00 P.M.	B 2 vs. 7
1:30 P.M.	B 3 vs. 6
3:00 P.M.	A 1 vs. 4
4:30 P.M.	A 5 vs. 8
6:00 P.M.	B 2 vs. 3
7:30 P.M.	B 6 vs. 7

Sunday	Gym 1	
9:00 A.M.	(1) First Pool A vs. Second Pool B	Championship Semifinal 1
10:30 A.M.	(2) First Pool B vs. Second Pool A	Championship Semifinal 2
1:00 P.M.	<b>Loser (1) vs. Loser (2)</b>	<b>Bronze Medal Game</b>
2:30 P.M.	<b>Winner (1) vs. Winner (2)</b>	<b>Gold Medal Game</b>

- a. Each team will receive at least three pool games.
- b. The two teams with the best records in each pool will advance to the semifinals and medal rounds on Sunday and play two additional games.
- c. In the event of a tie within pool play, the Ontario Basketball Tie Break Format (in the Rules and Regulations Manual) will be used.
- d. The team that appears on the left-hand side of the tournament draw shall be the home team.